

## Annex I: PR/NA Guide

### ISOFI Portfolio Review and Needs Assessment

#### **Overview and Purpose**

The Portfolio Review and Needs Assessment allows one to take a look at programs that are currently being implemented, programs that have recently ended and programs that are in the pipeline. An examination of how they are oriented and structured is conducted with a focus on looking for any gaps that may exist.

#### **Methodology**

In the context of ISOFI, through the use of a field guide, CARE and ICRW staff led a half-day discussion with project staff to identify current program strengths and gaps in order to identify opportunities for integration and entry points for gender and sexuality in the project cycle. In the case of both India and Vietnam, the field team developed a de-

tailed plan of action, which focused initially on learning and critical personal reflection and then moved to involving partners in the iterative learning process.

#### **Tools/Guidelines**

A set of reflections were used with the groups to explore the gaps and learning opportunities in the existing program portfolio to integrate gender and sexuality. It specifically looked at the following:

- Current level of integration of gender and sexuality in the existing portfolio
- Necessary conditions for integration of gender and sexuality including stakeholder analysis and ways to build ownership
- Existing learning mechanisms to foster understanding on gender and sexuality

#### **Question Guide**

1. In what ways are gender and sexuality being currently implemented in programs and within the organization?
2. What are the current mechanisms within the organization that have an explicit learning purpose?
3. What kinds of new knowledge are generated?
4. Who contributes to generating new knowledge and who benefits from it?
5. Is learning being documented and shared? If so, how?
6. How is learning currently applied?
7. If you could redesign or adapt your project to more effectively integrate gender and sexuality issues, what would you do and why?